

Feeding Our Neighbors

Sunday Truck 2016 - Instructions



Sodexo Contact

Ed Adams: (734) 277-7671

Food Recipients

Second Mt. Carmel Baptist Church

8438 Harper, Detroit

Pastor Edwards (Joe): (586) 615-4894

Take VanDyke exit north off of I-94. Turn right on Harper at the first major intersection (100 yards). The church is a few blocks after your turn on your right. People will be waiting to help unload. We bring our tubs back with us.

Cass

11850 Woodrow Wilson Blvd., Detroit

Matt Prentice: (248) 880-0478

Pull up to the gate, type in access code and then drive around the back of the building where the kitchen entrance is located. Go down the ramp and they will help unload. Note: They have to put our food into their containers as we bring the tubs back with us.

Texting these folks works best.

Leader's Responsibilities

1. Rent U Haul truck. See instructions below
2. Make sure you have enough volunteers.
3. Make sure you have someone to ride to Detroit with you to help with the unloading.
4. Either clean the tubs when you return or arrange for someone to clean them.
5. Coordinate with the Tub Delivery Leader on where the tubs will be stored and/or transferred to them.

Stadium Food Pickup

The food must be picked up from the Stadium early Sunday morning so the freezers are available for Sodexo to do inventory and get ready for restocking. We pick the food up between 9:00-10:00 am and then take it to Detroit locations. You decide which location you go to first. The two locations are about five miles apart.

Volunteers

The driver needs one person to go with them to Detroit and, preferably, three or four other volunteers to help load the truck. These volunteers should arrive at the Stadium at 9:15 am and they will be done by 10:00 am or earlier at Gate 9 on Keech St. They will need to lift the tubs, which have a maximum weight of 30#, but many are much lighter.

1. Rental of U-Haul Truck

The leader rents a U-Haul Truck and uses the name First Presbyterian Church when they create the rental agreement as this provides insurance coverage under the Church's policy. The truck should be a 12 foot truck and, usually, it should be rented late Saturday so you can just drive in Sunday morning and get it. This is not mandatory but often there is a delay on Sunday mornings at U-Haul which impacts the pickup and delivery schedule.

2. Stadium Access

The driver should wait outside Gate 9 at the north end of the Stadium for the rest of the volunteers. Again, someone will usually exit or enter via Gate 9 and you just drive in. The driver can always text Ed Adams, Sodexo, at 734 277-7671 and he will send someone to open the gate. Please wait a few minutes before doing this as Ed is busy.

3. Loading the food

The food is stored in a freezer on the left side of the Stadium at Section 3. If the freezer is locked then text Ed Adams to unlock it.

The tubs have been labeled according to the type of food in each tub. Cass can take anything but Second Mt. Carmel Church cannot take any food that needs to be repackaged such as trays of chicken or lasagna.. Any tubs that can only go to Cass have orange tape on the lids. Purple tape indicates the tub contains pretzels (they have low food value).

Load all the Cass tubs together to facilitate unloading.

4. Food Delivery

The truck driver needs one volunteer to go with them to Detroit to facilitate unloading. The church has a red cart which you should take to help with the unloading at SMC. The cart will be in the Stadium near the freezer.

The driver needs to decide how to parcel out the food between the two locations, keeping in mind that Second Mt. Carmel will distribute their food that morning and Cass can use anything including the large bags of unpackaged popcorn.

It is suggested that SMC get the majority of the pizzas and about ten tubs of dogs and brats. They also will take popcorn and pretzels.

SMC sets up tables in their social hall and will help you unload the food. They have a church service in progress but their helpers will be waiting for you. It is suggested that you arrive there by 11 am, so the driver determines if Cass is the first or second stop.

Cass will help you unload the food and you will wait while they transfer the food to their storage containers (same as at SMC). Cass will take pretzels and popcorn also.

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5. Back to Ann Arbor and Cleanup.

The tubs need to be off loaded either at the driver's home or somewhere else, but not the church. The tubs need to be cleaned up either Sunday or during the week. Clean the truck and return it. Turn the rental receipt into Jay Sanderford for approval and your payment.

6. Tubs

The driver should arrange with the following week's Tub Distribution Volunteer on how to get them the tubs for Wednesday distribution. You might drop them off on Sunday at their location or arrange for them to pick them up at your home. Remember, someone has to clean out the tubs. This involves hosing them out and using soap when necessary. Also, give the next person the cart and plastic bags that we use.